



DRAFT Minutes of the Ordinary Meeting of the Parish held at the Memorial Hall on 12th March 2026 at 6.30pm

Present:

Councillors: Martin Pacetti, Sue Weldon, Nick Butler, Helen Hudson-Butler (Clerk),

045.26 Apologies for Absence

Ben Harris - work commitments
Peter Woodliffe-Thomas - holiday
Cllr Gomm

046.26 Declarations of Interest

Cllr Butler declared an interest in the Winwood Trust as he is a trustee.

047.26 Public Participation

Members of the public – Philip Roberts attended the meeting

048.26 Confirmation of Minutes of Previous Meeting

The minutes of the previous meeting held on Thursday 5th February 2025 had been circulated prior to the meeting, were duly signed by the Vice-Chairman as a true and accurate record.

049.26 Chair's Report & Announcements

No report or announcements as the Chair was not present

Clerks Report & Public Correspondence

050.26 Outstanding Actions from Previous Meetings (reference no. from Action Log)

The document had previously been shared and updated by the Council. Actions arising:

The Clerk will add priorities to the action points and will ensure that a Councillor has no more than one Priority 1 action at a time. Actions will be removed from the log, if the issue is outside the Council's realm of influence and they have taken all necessary action to escalate.

Chairs Initials:

Date:

051.26 Finance & Budget

Bank Reconciliation: Completed for 28th February 2026

Current Account	£ 8,636.62
Reserve Account	£34,869.84
Forecast Budget	- £6,235.51 Deficit Due to Upper Street playground refurbishment

Having been circulated, the monthly financial statement and income/expenditure report was accepted and payments approved.

052.26 Projects & Maintenance

- Website refresh has commenced - ETD 31st March **Action Clerk to put notice in QN**

053.26 Community Engagement, Website & Social Media

Summary of all activities discussed by the Clerk.

054.26 Planning & Development

Planning Applications Received:

Planning update

Date	Respond By	Reference	Address	Status	Council Outcome
09/02/2026	03/03/2026	L/26/00444/FA	High Trees House - Conversion of garage to habitable space and introduction of new gate to site entrance	Amendment submitted	
13/03/2026	06/03/2026	PL/25/6481/FA	1 Lee Road	No objections	NB, MP, SW

055.26 Governance & Compliance

- Risk Management Policy & Risk Register **Resolved by Council**
- Asset Register **Council agreed to review and provide updates to the Clerk**

056.26 Items for Council Decision

All documents had been shared prior to the meeting giving Councillors the opportunity to review and discuss

1. Hybrid working
Moved to April's Agenda
2. Community Asset - The Village Store
Application reviewed & approved by Council
3. 4 year plan - agree year 1 priorities

Chairs Initials:

Date:

Moved to April's Agenda

4. 20mph supporting Bucks wide proposal
Suggestion reviewed & approved by Council
5. Neighbourhood Plan/BCC Call for Sites
Planning committee's approach reviewed & approved
6. Review Housing Needs Assessment output
The Planning committee's approach reviewed & approved
7. QPC strategy on call for sites feedback
The Planning committee's approach was reviewed & approved, although concerns were raised by Cllr Weldon on Bones Close.
8. QPC strategy on speculative development of 2500 houses on Blackgrove Rd
Planning committee's approach reviewed & approved
9. Review draft updated lease for the recreation field.
Document reviewed & approved by Council

See 060.26 for full planning update

057.26 Buckinghamshire Unitary Council Update

Cllr Gomm sent his apologies and provided the following update:

- At Buckinghamshire Council we recently approved a very balanced tight budget despite the Central Government redirecting £44.5 million away from our funds to redistribute it elsewhere in the country. So to safeguard essential services in the county, we will be raising basic rate of council tax by 2.99% from April 2026, and the Adult Social Care precept will increase by 2%, meaning a total rise of 4.99%, or an extra £1.86 per week for the average Band D home during 2026/27.
- CALL FOR SITES has been released starting the consultation for the Buckinghamshire Local Plan, this does affect Quainton. Comments should be made by the 16th March 2026.
- Cllr Gomm intends to run a public meeting ASAP, even after the deadline to update our residents. I would kindly ask if the PC will allow me the hall without a fee, also if any councillor would like to join me at the event.

Action - Clerk to request details from Cllr Gomm of the Station Road traffic calming project for visibility

Action - Clerk to co-ordinate with Cllr Gomm, Cllr Butler & Planning Committee on public meeting.

Action - Council approved cost of booking the hall

Chairs Initials:

Date:

Portfolio Reports

058.26 Finance, - Cllr Woodliffe-Thomas

No update provided

059.26 Public Services & Facilities, HS2 & Allotments - Cllr M Pacetti

Attended HS2 Meeting. Martin Dorrell has raised some concerns, HS2 are reviewing. Allotment invoices sent for 1 Oct 2025 - 31 March 2026.

060.26 Planning & Development - Cllr Nick Butler

1. Planning breach on The Stables, Church St to be escalated to PG
2. Call for Sites suitability feedback received from Bucks CC.
 - Three sites suitable
 - Lee Road & Strand - Outside Settlement Boundary and encouraging uncontrolled expansion
 - Winwood Land - Concerns about allotments
 - Max Number of houses ideally 20 concerns with congestion if number greater than this
 - Tenancy Agreement Restrictions until 2027 on land and allotments
 - Preferred development of 2 Winwood cottages
 - Limit Development to a settlement boundary similar to rest of Station Road
3. Total Number of Houses needed 64. We have 94. available
4. Summary of all preferred plans and Bucks planning references to be updated by Brian.
- 5.. Feedback to Bucks CC by QPC to be supplied by 17th March by Nick and Brian
6. Town Hall meeting requested by Phil G to debrief above
7. Housing Needs Survey reviewed

061.26 Vice Chair, Transport, Highways & Primary School Relations - Cllr S Weldon

Ongoing communications with the shop.

062.26 Chair, Recreation, Community Health & Wellbeing - Cllr B Harris

No update provided

046326 Thames Valley Police & Highways Matters

No updates

Chairs Initials:

Date:

042.26 To Receive Reports from Outside Bodies

No updates

043.26 To Consider Members Motions

No motions

044.26 To Record Items of Business for the Next Council Meeting

Station Road Traffic Calming

Next Council meeting 6.30pm Thursday 9th April 2026

Chairs Initials:

Date: